



**REGISTRAR**  
**12 month – Maternity Leave**  
**Vacancy**  
**5 days per week - 8.30am – 5.00pm**

Angus Australia is a cattle breed society based in Armidale NSW, currently employing 12 staff in Armidale and 2 staff at our other offices.

Angus Australia is a leader in beef genetics development, branded beef and seedstock cattle marketing.

We are looking for a friendly, outgoing person with an interest and previous experience in the beef industry and computer technology to join our registrar team for a period of 12 months.

This position is based in Armidale with a salary range of \$35,000 - \$41,000 depending on experience, skills and knowledge.

The following skills/knowledge are essential:

- Customer service skills
- Phone/communications skills
- Computer skills including excel & word
- Accurate data entry and touch typing skills
- Time and task management skills

The registrar position involves inputting data to maintain the various herd registers, helping with mailouts, producing sales catalogues, and assisting members with DNA analysis and enquiries while working in a small team environment.

For more information and a detailed position description please visit [www.angusaustralia.com.au](http://www.angusaustralia.com.au).

If you require any additional information please contact our Senior Registrar, Eliza Newcombe on 02 6772 3011.

Please post your applications to Locked Bag 11, Armidale NSW 2350 – Attention: Eliza Newcombe.

**Applications close Fri 20<sup>th</sup> November 2009**